



# OWATONNA FIRE DEPARTMENT

## Fire Protection System Permit Application

Office Use Only

Date Received: \_\_\_\_\_

Permit #: \_\_\_\_\_

| SYSTEM INFORMATION       |                                     |   |                                       |                                    |
|--------------------------|-------------------------------------|---|---------------------------------------|------------------------------------|
| System Type:             | <input type="checkbox"/> Fire Alarm | <input type="checkbox"/> Fire Suppression | <input type="checkbox"/> Kitchen Hood | <input type="checkbox"/> Sprinkler |
| Building or Project Name |                                     | Building Address                          |                                       |                                    |

| APPLICANT INFORMATION      |   |
|----------------------------|---|
| Applicant is:              | <input type="checkbox"/> Contractor <input type="checkbox"/> Owner <input type="checkbox"/> Other (explain) |
| Applicant or Business Name | State License Number  |
| Address                    | City, State and Zip Code  |
| Phone Number               | Email Address   |

| PERMIT INFORMATION |   |  |   |  |   |
|--------------------|---|--|---|--|---|
| Occupancy Type:    | <input type="checkbox"/> Commercial           | <input type="checkbox"/> Industrial        | <input type="checkbox"/> Institutional    | <input type="checkbox"/> Public Facility     | <input type="checkbox"/> Residential          |
| Type of Work:      | <input type="checkbox"/> Addition             | <input type="checkbox"/> Alteration        | <input type="checkbox"/> New Construction | <input type="checkbox"/> Repair              | <input type="checkbox"/> Replace              |
| Work Detail:       | <input type="checkbox"/> Dry Chemical System  | <input type="checkbox"/> Fire Alarm System | <input type="checkbox"/> Fire Pump        | <input type="checkbox"/> Foam System         | <input type="checkbox"/> Gas Type Suppression |
|                    | <input type="checkbox"/> Smoke Control System | <input type="checkbox"/> Sprinkler System  | <input type="checkbox"/> Standpipe System | <input type="checkbox"/> Wet Chemical System | <input type="checkbox"/> Other                |

| FEE CALCULATION   |            |
|---|------------|
| The permit fee is 2% of the total fire protection system cost (including labor & components). Minimum permit fee is \$25. |            |
| System Contract Amount  | Permit Fee |

| PLAN & FEE SUBMITTAL  |   |
|---|---|
| The following items need to be received at the Owatonna Fire Department before any plans will be reviewed: permit application, two (2) sets of plans, cut sheets and calculations (if applicable), and permit fee payment (check, cash, or money order only). |   |
| Hard copies can be mailed to Owatonna Fire Department, 107 Main St W, Owatonna, MN 55060  | Plans that can be printed on letter or legal-sized paper can be emailed to <a href="mailto:Fire.Marshal@ci.owatonna.mn.us">Fire.Marshal@ci.owatonna.mn.us</a> . |

| CITY OF OWATONNA DEPARTMENTS  |
|---|
| The applicant is responsible for contacting City of Owatonna Planning & Zoning Department (507-444-4340) and City of Owatonna Building Inspections Department (507-444-4370) to ensure this project meets their requirements. |
| <input type="checkbox"/> Planning & Zoning has been contacted and confirmed that any change to the property use meets all zoning requirements.  |
| <input type="checkbox"/> Building Inspections has been contacted and confirmed that all necessary building permits have been applied for.   |

This permit application does not relieve the applicant and/or contractor from compliance with appropriate Federal, State or Local regulations concerning this installation. The applicant certifies that the above information is correct. The applicant understands that this is an application for a permit, not the permit itself, and no work shall be started until a permit has been issued.

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|